



2019



**AIA**  
South Dakota

A Society of the American Institute of Architects

*Pictured: 2018 People's Choice Award Winner for Beacom Institute of Technology, TSP, Inc. + SmithGroup*

submittal deadline

**8/2/2019**

# SUBMITTAL INSTRUCTIONS

## 2019 AIA South Dakota Design Awards Program

AIA South Dakota invites your participation in the 2019 AIA South Dakota Design Awards program. The program is open to all AIA South Dakota architect members. Awards may be submitted as an individual AIA SD member or as a firm located in South Dakota having a majority of its Principals as AIA SD members.

### Categories.

There are three award categories, Architecture, Unbuilt Architecture, and a Rolling Category. The 2019 Rolling Category is Master Planning & Community Design. Rolling Award Categories rotate between the 3 categories yearly. In coming years, the Rolling Category will include Preservation & Adaptive Reuse, and Detailing/Craftsmanship.

Each category is eligible for Merit and Honor awards. Honor Awards will be granted for overall design excellence and Merit Awards will be given where a particular aspect of the project design is deserving of recognition. The projects are not to be judged in competition with each other, but as a measurement of the project's performance considering its own scope and potential. Projects of ordinary program or modest budget can merit an award based on the architects' skill in optimizing the design opportunity.

### Winners.

The Architect and Client of each winning entry will receive a certificate of the award, presented at the AIA South Dakota Design Awards Banquet on Sept. 13, 2019 in Sioux Falls. The winners will not be announced until the Design Awards Banquet.

### Judging.

All Submitted Projects meeting the requirements herein will be reviewed by a qualified, non-South Dakota jury of architects, selected by the AIA South Dakota Design Awards Committee. The jury may select as few/many award recipients as they see fit, and retains the option to not award in every category. The jury also determines the award level (Honor or Merit) for recipient projects.

*It is important that no names or logos of architects, firms or consultants are included in your submittal PDF. Judges will NOT know the identity of architects or firms involved in any projects until after award decisions.*

### Eligibility and Authorship.

- Projects must have been designed by architect members of AIA South Dakota. Where design input arises from two or more architectural firms, they shall be listed alphabetically, using the name of those firms at the time of their design contribution. The submitting firm must have a majority of its Principals as AIA South Dakota members. All other participants, firms, and consultants substantially contributing to the project must be given credit as part of the submission.
- Previous AIA South Dakota Award winning projects are not eligible. Other previously submitted non-awarded projects are eligible for resubmittal, for a maximum of three total submissions.
- A project may not be submitted for multiple categories.
- Additional requirements for individual categories are listed on the following pages.

### Submittal Deadline.

The Deadline for submissions is 5 p.m., Aug. 2, 2019.

### Registration Procedure.

Each project must be individually submitted online. A submission link will follow. Payment processing is done on a per entry basis. You will receive a unique login as a user and have the ability to enter multiple submissions within that account. You can go back and review and edit your submission(s) until the deadline. After Aug. 2, 5 p.m. (CDT), no changes can be made to any submissions.

A \$30 administrative fee will be charged to all withdrawn projects, where AIA has been notified in advance of the request to withdraw. After August 2 no refund requests from entrants will be considered. There will be no refunds for submissions that are LATE, INCOMPLETE, or disqualified per the deadlines/guidelines of this awards program. Please contact the AIA South Dakota office with questions at 605-610-0242 or email us at [contact@aiasouthdakota.org](mailto:contact@aiasouthdakota.org).

### Presentation Board.

In addition to the required PDF submittal, the AIA SD requests that a presentation board be prepared for all projects for display at the Convention, Design Awards Banquet, and to display throughout the state during the year.

Presentation boards must be a vertical (portrait) composition with a mix of photos and drawings, on 24" x 36" x 3/16" foam core board. Do not place in frames. Boards must be delivered to the registration table at the convention location (Ramkota) on Sept. 12 by 4 p.m. for display at the Awards Banquet.

The firm name/logo may only be placed at the lower right corner of the board, and must not exceed 3" x 4" in size. The logo will be covered during the People's Choice Award voting at the Awards Banquet. (Firm name/logo may not be included in the PDF submittal.)

### Digital Images/ Release of Images:

Attach two images of each project to the submission page and provide the photographer's name/company for proper crediting. The AIA SD will give photo/image credit when possible. All submitted photos and images may be used in publication by AIA South Dakota unless specifically requested otherwise.

# DETAILED INSTRUCTIONS

## 2019 AIA South Dakota Design Awards Program

### Award Category A: Architecture

#### Submission Criteria:

Award Category A: Architecture includes any completed architectural work, especially individual buildings, groups of buildings, building interiors, and other notable structures. The category also considers work that may fall into other award categories, including completed preservation, adaptive reuse, and planning projects.

Each entry is judged for the success with which the project has met its individual requirements. Entries are weighed individually – not in competition with each other.

Projects should exhibit:

- **Design Achievement:** demonstrates skill and creativity in the resolution and integration of formal, functional and technical requirements, including ecological stewardship and social responsibility. Projects should reflect a strong sense of place, of ecology and environmental sustainability, of history, and of purpose as an integral part of the demonstrated design excellence.

In addition to design achievement, projects may exhibit:

- **Technical Achievement:** including engineering (structural, mechanical, etc.) as well as innovative use of materials;
- **Preservation/Restoration:** including demonstration of skill, sensitivity and thoroughness in preservation, restoration and/or the alternative or adaptive reuse of existing buildings regardless of their original architectural significance;
- **Other:** in addition to design achievement, the project demonstrates significant intentions outside of those detailed above.

#### Eligibility:

- Projects must have been designed by architect members of AIA South Dakota, with construction completed during the past five years.

**Entry Fee:** \$75.00

#### Booklet Formatting Requirements:

- Submit a single, PDF booklet, sized 11" x 8.5", landscape / horizontal format, 20 pages and 50 MB max.
- Submittals may combine text, plans, photographs or other media to present the project.
- Indicate drawing scale and north arrows.

#### Where applicable, each submittal should include the following:

- ☒ Cover page including project title
- ☒ Project Description: Please describe your project (maximum of 500 words) emphasizing the elements of design achievement as defined in the Criteria above. Include project intentions, programming requirements, cost data, and the distinguishing aspects of your resolution.
- ☒ Site Plan & Description: Please describe your project's location and its relevance to context and community.
- ☒ Exterior Photos, including an image showing the project in its larger context
- ☒ Interior Photos, including images of major functional spaces
- ☒ Floor Plan(s)
- ☒ Building Section(s) & Elevation(s)
- ☒ Conceptual Diagrams or other graphic material describing the design and that supports the submission criteria

#### Presentation Board.

See requirements above.

# DETAILED INSTRUCTIONS

## 2019 AIA South Dakota Design Awards Program

### Award Category B: Unbuilt Architecture

#### Submission Criteria:

Award Category B: Unbuilt Architecture recognizes unbuilt projects demonstrating overall design excellence, innovation, and significance. This category is offered every other year.

Each entry is judged for its potential of success based on the criteria with which the project has been established. Entries are weighed individually – not in competition with each other.

Projects may exhibit any or all of the following: Design excellence, innovation, significance toward a particular client or community, material or technical achievement, original or applied research, and other architectural responses that merit special recognition and support.

All entries must have been designed to meet a set program, established by a client, competition committee, or other entity that has established criteria, parameters, or schedule beyond the architects immediate control.

Include records of any research performed in support of the project. Funded research projects are eligible; full disclosure of funding agencies is required.

#### Eligibility:

- Projects must have been designed by architect members of AIA South Dakota with a construction completion date (if any) after August 2, 2019.
- All entries must include information and a brief description of why it is “unbuilt.” This may include client information, competition briefs, or other proof of the project meeting a “set program” (see above).

**Entry Fee:** \$75.00

#### Booklet Formatting Requirements:

- Submit a single, PDF booklet, sized 11” x 8.5”, landscape / horizontal format, 20 pages and 50 MB max.
- Submittals may combine text, plans, photographs or other media to present the project.
- Indicate drawing scale and north arrows.

#### Where applicable, each submittal should include the following:

- ☒ Cover page including project title
- ☒ Project Description: Please describe your project (maximum of 500 words) emphasizing its merits and criteria above. Include project intentions, programming requirements, cost data, and the distinguishing aspects of your resolution. Include a project time line. Describe why the project is “unbuilt,” including possible client information, competition brief, or other proof that the project meets a “set program.”
- ☒ Project Type: Select a project type from the following (required): Commercial, Cultural, Educational, Governmental, Industrial, Religious, Health-Related, Recreational, Residential, or Urban/Community Design.
- ☒ Site Plan and/or Description: Please describe your project’s location and its relevance to the project.
- ☒ Project images or renderings, describing exterior, interior, context, details, etc.
- ☒ Floor Plan(s), Building Section(s), Elevation(s), and/or other architectural drawings.
- ☒ Conceptual Diagrams, energy models, videos, or other graphic material describing the design and design process

#### Presentation Board.

See requirements above.

# DETAILED INSTRUCTIONS

## 2019 AIA South Dakota Design Awards Program

### **Award Category C: Master Planning & Community Design (2019 Rolling Category)**

(Rolling Award Categories rotate between 3 categories every year. In coming years, the Rolling Category will include Preservation & Adaptive Reuse, and Detailing/Craftsmanship.)

### **Submission Criteria:**

Award Category C: Master Planning & Community Design recognizes distinguished achievements that involve the expanding role of the architect in urban design, regional and city planning, and community development. The awards identify projects and programs that contribute to the quality of these environments.

Entries may be urban design projects, planning programs, civic improvements, campus plans, regional plans, environmental programs, or redevelopment projects. Projects should not be individual buildings. Since many urban design projects are never completed in the traditional sense, incomplete projects or ongoing programs may be recognized if a significant portion has been completed, implemented, or adopted by a local jurisdiction or authority.

Design achievement can be evidenced by the exploration of new approaches to ecological planning, urban form or by the sensitive reinforcement of successful historical development patterns. Technical advancement includes engineering or infrastructural achievements as well as innovative use of materials. Preservation/Restoration includes demonstration of exemplary skill, sensitivity and thoroughness in preservation, restoration and/or the alternative or adaptive reuse of existing buildings regardless of their original architectural significance.

### **Eligibility:**

- Projects must have been designed by, or have had significant involvement with an architect member of the AIA South Dakota.
- Projects must have a significant portion completed, implemented, or adopted by a local jurisdiction or authority during the past five years.

**Entry Fee:** \$75.00

### **Booklet Formatting Requirements:**

- Submit a single, PDF booklet, sized 11" x 8.5", landscape / horizontal format, 20 pages and 50 MB max.
- Submittals may combine text, plans, photographs or other media to present the project.
- Indicate drawing scale and north arrows.

### **Where applicable, each submittal should include the following:**

- ☐ Cover page including project title
- ☐ Project Description: Please describe your project (maximum of 500 words) emphasizing the elements of design achievement as defined in the Criteria above. Include project intentions, programming requirements, cost data, and the distinguishing aspects of your resolution.
- ☐ Client Information: details and description of all stakeholders, design team, jurisdictions, and municipalities.
- ☐ Site Plan(s), concept plan(s), master plan(s), implementation plan, and all accompanying description(s)
- ☐ Project images or renderings, describing, context, details, etc.
- ☐ Relevant Architectural Plan(s), Section(s), Elevation(s), and/or other drawings
- ☐ Conceptual Diagrams or other graphic material describing the design, the design process, and that supports the submission criteria

### **Presentation Board.**

See requirements above.